

**TONBRIDGE AND MALLING BOROUGH COUNCIL**

**LICENSING AND APPEALS PANEL**

**Thursday, 22nd April, 2010**

**Present:** Cllr Miss J L Sergison (Chairman), Cllr O C Baldock and Cllr B D Stone.

**PART 1 - PUBLIC**

**LA  
10/020**      **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**DECISIONS TAKEN UNDER DELEGATED POWERS IN  
ACCORDANCE WITH PARAGRAPH 3, PART 3 OF THE  
CONSTITUTION**

**LA  
10/021**      **APPLICATION FOR A PREMISES LICENCE IN RESPECT OF THE  
WROTHAM HILL SHOWGROUND, LONDON ROAD, WROTHAM**

The Panel gave consideration to an application made by Military Mayhem Limited for a two day premises licence at The Wrotham Hill Showground, London Road, Wrotham for a military vehicle festival. The Panel was advised that the application sought to licence the premises, a field of approximately 42 acres, for Sale of Alcohol, Plays and Live Music on 21 and 22 August 2010 for the periods set out in the report of the Central Services Director. The Panel was advised that the premises would be open to the public from 0900 to 1730 hours each day and that licensable activities taking place after 1730 hours each day would be for the benefit of the exhibitors and organisers.

The notice of the application had been displayed at the premises and advertised in a local newspaper and the Panel was advised that three representations had been received during the statutory period from the following responsible authorities:-

- Kent Police on the grounds of Public Safety, Prevention of Crime and Disorder, Prevention of Public Nuisance and the Protection of Children from Harm; and
- Tonbridge and Malling Environmental Health and Housing Services and Kent Fire and Rescue Service on the grounds of Public Safety.

The Panel heard from Mrs R Hill on behalf of the applicant. It was noted that the applicants had submitted an event plan and, following liaison with Kent Police and Environmental Health and Housing Services, had agreed to meet the conditions required by those

responsible authorities. It was further noted that, as these conditions satisfied the concerns raised by the Fire and Rescue Service, its objections to the application had been withdrawn.

Having considered very carefully the application, representations made by all parties and taken into account the issues set out in the report to the Licensing and Appeals Committee, sitting as a Panel, it was

**RESOLVED:** That the Premises Licence be granted subject to:-

(1) the following conditions required by Environmental Health and Housing Services:-

1. The Premises Licence Holder will prepare a detailed Event Safety management plan for the event and submit it to the Responsible Authorities, Tonbridge & Malling Borough Council Environmental Health Team, KCC Highways, the Highways Agency and South East Coastal Ambulance Service in draft form on grant of the premises licence and a final version no later than two months prior to the event start date. This plan will include: management structure and chain of command, emergency liaison team, numbers of exhibitors, traders and military vehicles on site, number of anticipated day visitors, details of numbers of toilet and washing/shower facilities for day visitors/campers, first aid provision, fire safety arrangements, details of temporary structures, arrangements for fuel storage and use, artificial lighting provision, electrical installation and safety and an Event Risk Assessment Form demonstrating control and management of ammunition. Once a final version of this plan has been submitted to and agreed with the aforesaid bodies no changes will be made to it and the Premises Licence Holder will comply with all aspects of the plan for the duration of the event.

2. Accurate attendance figures for each day of the event are to be made available to the Licensing Authority or any other Responsible Authority, upon request, at the end of the event.

3. The Premises Licence Holder will ensure that any authorised officer of Tonbridge and Malling Borough Council or other responsible authorities, who are in the course of their duties, shall have free access to all parts of the licensed site at all reasonable times for the purpose of supervision and enforcing the observance of the licence objectives under the Licensing Act 2003 and other relative legislation.

4. Adequate and appropriate artificial lighting will be provided throughout the site, including walkways throughout the event area, welfare facilities, cars parks and camping areas. A lighting plan detailing the location and facilities to be used shall be provided to Tonbridge & Malling Borough Council Environmental Health Team at least two months prior to the start of the event. Once a final version of

this plan has been submitted to and agreed with Tonbridge & Malling Borough Council Environmental Health Team, no changes will be made to it and the premises licence holder will comply with all aspects of the plan for the duration of the event.

5. The Premises Licence Holder will organise a site visit from EDF and put in place and adhere to any safety measures as required by EDF with respect to the electricity pylons and overhead cables for the duration of the event. Details of any requirements required by EDF will be notified to Tonbridge & Malling Borough Council Environmental Health Team and Kent Fire & Rescue Service at least two months before the event.

6. The Premises Licence Holder will ensure that food vendors' documentation is provided to Tonbridge & Malling Borough Council Environmental Health Team at least two months prior to the start of the event. This documentation should include the name, address and contact telephone number of the food vendor, details of the foods that will be sold, confirmation letter on headed paper from their own local authority to confirm they are food registered, copies of gas safety and electrical safety certificates (where applicable).

7. The Premises Licence Holder will ensure that immediately, at the request of the Council's Chief Environmental Health Officer, any food operation, trader or exhibitor not complying with food safety or health and safety requirements stops operating or where necessary is removed from the licensed site.

8. The Premises Licence Holder will supply copies of all health and safety risk assessments/methods statements/fire risk assessments and any other safety documentation from exhibitors/traders to Tonbridge & Malling Borough Council Environmental Health Team and Kent Fire & Rescue Service at least two months prior to the start date of the event.

9. All generators associated with exhibitors and concessions to be switched off at 2300 hours until 0700 hours the following day.

10. The PA system is to be laid out so as to minimise the impact of any noise generated on local residents. The PA system is not to be used after 1900 hours or before 1000 hours except in the case of an emergency.

11. The performance of live music to occur between 1900 and 2100 hours on Saturday 21 August with no live music to be performed on Sunday 22 August (as detailed in the licence application).

12. The use of pyrotechnics will occur within the main arena and within the hours of 1200 and 1700 hours on both the event days.

13. The duration of an individual pyrotechnic display shall be limited to a maximum period of one hour.

14. Noise generated from the site between the hours of 2300 hours and 0700 hours shall not be audible outside the nearest noise sensitive properties.

and (2) the following conditions required by Kent Police:-

1. The Premises Licence Holder will prepare a full traffic management plan for the site and submit it to Kent Police and KCC Highways Authority and will comply with the provisions thereof either as submitted to or as modified by the aforesaid bodies in consultation with the premises licence holder. This will include, but not be restricted to: access and egress from the site, provision for clearing traffic queues outside the venue, clearance of mud and debris from vehicles prior to entering the public highway from the site, vehicle movement inside the site, parking arrangements and contingency in the event of the inability to move vehicles within the site (bad weather), temporary signage advising road users of event and necessary directional signage, emergency vehicle access routes. Draft plan to be submitted immediately on grant of premises licence. Final version to be submitted and agreed at least 2 months prior to the event start date. The final agreed plan to be adhered to for the duration of the licence.

2. The Premises Licence Holder will prepare a detailed security plan for the site and submit it to Kent Police and Tonbridge & Malling Borough Council Environmental Health Team at least two months prior to the start date of the premises licence and will comply with the provisions thereof either as submitted to or as modified by the aforesaid bodies in consultation with the Premises Licence Holder for the duration of the event. This will include: numbers of stewards/officials/army cadets working on site at any one time and duties conducted by them, numbers of SIA staff working on site at any one time and duties conducted by them, means of identifying stewards/security/officials/army cadets, details of training provided to stewards/security/officials/army cadets prior to the show opening to the public, means of storage of any prohibited items found on site, crowd management provisions, security of weapons kept on site in particular to overnight security provisions.

3. Evacuation plan to be completed by the Premises Licence Holder and submitted to Kent Police, Kent Fire & Rescue Service, South East Coastal Ambulance Service and Tonbridge & Malling Borough Council. Final version to be submitted and agreed at least 2 months prior to the event start date. The final agreed plan to be adhered to for the duration of the licence.

4. The Premises Licence Holder will prepare a detailed Event Management Plan for the event and submit it to the Responsible Authorities, Tonbridge & Malling Licensing Authority, KCC Highways, The Highways Agency and South East Coastal Ambulance Service in draft form on grant of the premises licence and a final version no later than two months prior to the event start date. This plan will include: management structure and chain of command, emergency liaison team, proposed numbers of military vehicles on site, traders on site, number of anticipated day visitors. Once a final version of this plan has been submitted to and agreed with the aforesaid bodies no changes will be made to it and the Premises Licence Holder will comply with all aspects of the plan for the duration of the event.

5. The Premises Licence Holder will liaise with the Highways Agency to ensure the compliance with any requirements in respect of the Motorway network and the impact of this event upon the network. The Premises Licence Holder will implement any actions required by the Highways Agency upon request.

6. Challenge 25 policy to be in operation at any bar providing alcohol on the site and clear signage displayed to ensure all customers are aware of this policy.

7. No drinks to be served in glass containers or bottles on the site.

8. A written refusals book to be maintained at each bar on the site which will be used to record the following information for every refusal: time, item refused, name or description of person refused, reason for refusal and name of staff member making the refusal.

#### **MATTERS FOR CONSIDERATION IN PRIVATE**

**LA  
10/022**

#### **EXCLUSION OF PRESS AND PUBLIC**

No matters were considered in private.

The meeting ended at 2020 hours